



# SUNYRA

State University of New York Registrars' Association

An Affiliate of AACRAO

(American Association of Collegiate Registrars and Admissions Officers)

FALL 2008

NEWSLETTER

VOL 9 NO. 3

## PRESIDENT'S MESSAGE –

October Greetings SUNYRA Friends !

As most of you know, my term as SUNYRA President comes to a close during the upcoming fall conference. For the last two years, I have had a wonderful ride as your SUNYRA President. While I was anxious, and actually panicked at the thought of eventually moving into this position, one of my greatest fears was that I would not measure up to the aura or leadership of past presidents such as Susan Stanton, Pat Smith, Bob Gibson, Linda Szczepanski, Rosemary Spetka, Karen Gualtieri, Peter Dowe, and so many others before; who led SUNYRA with professionalism, class and a passion for moving the organization forward.

When I agreed to “sign-on” as a member of the executive board, I never imagined my term as vice-president, and then president, would pass by so quickly. As I look back on my involvement on the executive board over the last several years, I have held a variety of positions; secretary, vice-president, and most recently, interim-treasurer. With each position and the experiences afforded, my life has been enriched and enhanced through those I have worked with – and I extend a most sincere and heartfelt thank you. When I reflect on the challenges that we have endured, and the level of success that SUNYRA has reached, I realize that it is the result of the collective and collaborative efforts of all of you. The commitment you display, the camaraderie that we share, the sense of family that we have nurtured – that my friends, is an accomplishment that is exceptional.

SUNYRA is what it is, because of YOU ! We have such a great group of individuals who settle for nothing less than the best. There has never been an instance where I have asked for help, and have not received it tenfold. Whatever the task, it never seemed to matter, someone was always willing to pick up, or step in, and do what was needed, SUNYRA is truly blessed as a result. I am so proud to be a part of this organization, and proud to share this with all of you . . . your contribution is what has made this organization outstanding. Thank you for enriching my life, and making me a better person . . . Donna

## DECISION 2008 – FOR SUNYRA TOO !

As the country is consumed by, and embroiled in the 2008 Presidential election, and as every available medium of communication bombards us with the Obama-Biden vs. McCain-Palin tet-de-tet, let us not forget that SUNYRA enters into an election campaign of its own, as regional vice presidents and executive board changes are imminent. While some of you may say, that Margine is crazy making the parallel of a national election to our “simple” little organization, I myself, would not dispute that craziness !! But none-the-less, the importance of SUNYRA and the executive board leadership commitment is very real, and it is that very leadership that holds this fine organization together and provides for effective and sustainable progress.

As some of you may, or may not be aware, in accordance with the SUNYRA Constitution, “to provide for continuity and sound management practices within the Association, the voting membership shall elect the Treasurer, the Secretary, Region II Vice President and Region IV Vice President at the same Annual Business meeting in the ‘even years.’ Then alternating on an annual basis the election of these two officers with that of the Vice President for Information Systems (IS), Region I Vice President and Region III Vice President will be held in the odd years.”

Therefore, at the Annual Business meeting at the SUNYRA Conference on Friday morning, we will elect from the slate of nominees for Vice President of Region II and IV, and for the positions of Secretary, Treasurer, and Executive Vice President. The ballots for these positions are open to anyone interested, in addition to those incumbents who are interested in extending their term of service. (see Decision 2008, continued on page 2)

(Decision 2008, continued from page 1)

The ballot of nominees for the elections as it currently stands includes, but is not limited to the following individuals:

#### Regional Vice Presidents

Region II: Kate Barefoot, Mohawk Valley Comm. College  
Region IV: Robin Conklin, Rockland Co. Comm. College

#### Secretary

Beverly Rivera, Stonybrook

#### Treasurer

Kathy Petley, Hudson Valley Community College

#### Executive Vice President

Scott Saunders, Fredonia

If you have an interest in participating more extensively in SUNYRA, then consider becoming more involved and put your name forward for nomination to the Executive Board. Please refer to the SUNYRA Web site for the list of institutions by regions. This list will also be included in your SUNYRA conference packet. I guarantee, your involvement in the Executive Board will be an experience you won't forget !

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## SUNYRA CONSTITUTION UPDATES

As time passes and technologies continue to emerge, we have all experienced how our day-to-day operations have changed. The old adage "that is the way we used to do things" has long gone by the wayside. Electronic mediums and endless processing initiatives, optical-this and digital-that, document imaging and scanning has not only changed our vocabulary but revolutionized every facet of what we do. That goes for SUNYRA too !

It should be no surprise that the SUNYRA Constitution has several text references that have been updated since falling out of "currency" as a result of the many emerging technologies. References to the use of mailing, has now given way new means of communicating . . . in contacting and announcing SUNYRA related information via email, and/or in posting to various websites, especially our own SUNYRA website.

In addition, there has been a readjustment to some of the functional activities of the regional Vice Presidents as a result of these technologies and simple "best practices" that make sense.

Therefore, at the spring conference the Executive Board unanimously passed that the Constitution be updated for currency and accuracy as appropriate. The editorial updates in no way reflect any changes to the standing bylaws of the organization, only changes in editorial accuracies as relevant.

## SUNYRA FALL'08 . . . SYRACUSE, here we come!

Sheraton Syracuse University Hotel and Conference Center  
October 15 -17, 2008

### WEDNESDAY, OCTOBER 15

11:00 – 1:30 pm Executive Board Meeting  
2:00 – 5:00 **Pre-conference 1: BANNER FAUG**  
5:30 – 6:30 Conference Registration **Comstock Foyer**  
7:00 Dinner on your own . . . explore downtown Syracuse - Marshall Street & Armory Square !

### THURSDAY, OCTOBER 16

7:00 – 8:30 am **BREAKFAST**  
8:00 – 10:00 **Pre-conference 2: BANNER FAUG**  
9:00 – 10:00 Late Registration **Comstock Foyer**  
10:00 –10:15 **BREAK**  
10:15 Conference Opening and Welcome  
10:15 – 11:45 **Session I: SUNY SIRIS Fall Update -- CDS, SDS, and TSDS Submission**  
**Dr. John Porter** – Director, Institutional Research, SUNY System Administration  
12:00 – 1:00 pm **LUNCH**  
1:15 – 3:00 **Session II: To Archive or Not to Archive . . . That is the Question !**  
**Jennifer O'Neill & Arthur Siegel**,  
NYS Archives and NYS Dept. of Education  
**BREAK**  
3:00 –3:15  
3:15 – 4:15 **Session III: AACRAO Update**  
**Barmak Nassirian**, Executive Dir. – AACRAO  
4:30 – 5:30 **Session IV: "Vendor-rama"**  
A demo & display of the vendor product line from **Continuum Voice & Data Systems; Credentials, Inc.; Decision Academic; Document Security Systems ; Focused Technologies; SunGard Higher Education**  
6:15 – 7:30 **CONFERENCE RECEPTION (nametags)**  
7:30 until . . . **DINNER**

### FRIDAY, OCTOBER 17

7:00 – 8:30 am **BREAKFAST (nametags)**  
9:00 – 10:00 Fall General Business Meeting, Executive Board and Region Elections  
10:00 – 11:30 **Session V: LEGALLY SPEAKING**  
**Focusing on FERPA Issues in Higher Educ.**  
**Theresa A. Conroy, Esquire**  
Harter, Secrest, & Emery LLP  
FERPA Issues on Campuses Today – dealing with "helicopter parents" and related entitlements  
11:30 – 12:00 **Session VI: CRACKER BARREL**  
12:00 Closing Remarks, box lunch and departure . . . See you in Spring 2009 . . . June 10, 11, & 12 !!

## CURRENT SUNYRA EXECUTIVE BOARD – F'08

### **Peter Dowe, Past President**

Registrar, SUNY College at Brockport  
350 New Campus Drive  
Brockport, NY 14420  
Phone: 585-395-3591      FAX: 585-395-5392  
Email: [PDOWE@BROCKPORT.EDU](mailto:PDOWE@BROCKPORT.EDU)

### **Donna Margine, President**

Registrar, SUNY College at Cortland  
P.O. Box 2000  
Cortland, NY 13045  
Phone: 607-753-4702      FAX: 607-753-2959  
Email: [DONNA.MARGIN@CORTLAND.EDU](mailto:DONNA.MARGIN@CORTLAND.EDU)

### **Ramona Ralston, Executive Vice President**

Registrar, SUNY College at Potsdam  
44 Pierrepont Avenue  
Potsdam, NY 13676  
Phone: 315-267-3090      FAX: 315-267-2157  
Email: [RALSTORM@POTSDAM.EDU](mailto:RALSTORM@POTSDAM.EDU)

### **Beverly Rivera, Secretary**

University Registrar, Stony Brook  
276 Administration Bldg.  
Stony Brook, NY 11794-1101  
Phone: 631 632-1562      FAX: 631 632-9491  
Email: [BRIVERA@NOTES.CC.SUNYSB.EDU](mailto:BRIVERA@NOTES.CC.SUNYSB.EDU)

### **Kathy Petley, Treasurer**

Registrar, Hudson Valley Community College  
80 Vandenberg Avenue  
Troy, NY 12180  
Phone: 518-629-4605      FAX: 518-629-8094  
Email: [K.PETLEY@HVCC.EDU](mailto:K.PETLEY@HVCC.EDU)

### **Sharon Myers, Vice President for IS**

Registrar, Genesee Community College  
One College Road  
Batavia, NY 14020  
Phone: 585-343-0055, x.6486      FAX: 716-829-2022  
Email: [SAMYERS@GENESEE.EDU](mailto:SAMYERS@GENESEE.EDU)

### **Virginia (Ginger) Toth, Region I Vice President**

Associate Registrar, Monroe Community College  
1000 East Henrietta Road  
Rochester, NY 14623  
Phone: 585-292-2291      FAX: 585-292-3850  
Email: [GTOTH@MONROECC.EDU](mailto:GTOTH@MONROECC.EDU)

### **Kate Barefoot, Region II Vice President**

Assistant Registrar, Mohawk Valley Community College  
1101 Sherman Drive  
Utica, NY 13501  
Phone: 315-792-5494      FAX: 315-792-5698  
Email: [KBAREFOOT@MVCC.EDU](mailto:KBAREFOOT@MVCC.EDU)

### **Alison Brust, Region III Vice President**

Records Specialist, Empire State College  
111 West Avenue  
Saratoga Springs, NY 12866-6048  
Phone: 518-587-2100      FAX: 518-580-0105  
Email: [ALISON.BRUST@ESC.EDU](mailto:ALISON.BRUST@ESC.EDU)

### **Robin Conklin, Region IV Vice President**

Interim Registrar, Rockland Community College  
145 College Road  
Suffern, NY 10901  
Phone: 845-574-4328      FAX: 845-574-4499  
Email: [RCONKLIN@SUNYROCKLAND.EDU](mailto:RCONKLIN@SUNYROCKLAND.EDU)

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## **SUNYRA LISTSERV SURVEY RESULTS . . .**

Don't forget . . . as discussed at the spring conference, the SUNYRA Newsletter would like to publish the composite totals and results from individuals who are conducting surveys from the membership via the Listserv. Remember to send the final outcome of any survey being conducted to the Secretary so we can publish a comprehensive summary of the survey outcomes in the SUNYRA Newsletter each October and April.

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## **ATTENTION BANNER CAMPUSES**

In addition to our SUNYRA listserv, there also is a SICAS registrar listserv that you can join. SICAS is the organization that handles New York State and SUNY updates to the Banner system. All Banner-related questions can be addressed to this listserv. If you would like to join, please send an e-mail to [SICASCEN@ONEONTA.EDU](mailto:SICASCEN@ONEONTA.EDU) with the following message:

**Subscribe SICASREG <your e-mail address>**

Once you are enrolled, you may post a question to this listserv by simply sending your question to  
**[SICASREG@LISTSERV.ONEONTA.EDU](mailto:SICASREG@LISTSERV.ONEONTA.EDU)**

## SUNYRA Listserv

SUNYRA has a listserv (e-mail list) for communication within our membership. All members of SUNYRA are invited to participate. Our list is called SUNYRA-L. To subscribe to the list, send an e-mail to:

[LISTSERV@listserv.albany.edu](mailto:LISTSERV@listserv.albany.edu)

In the body of the e-mail type

SUBSCRIBE SUNYRA-L followed by a space followed by your name. For example, I would send the following:

**SUBSCRIBE SUNYRA-L Robert Gibson**

NOTHING ELSE can be in your message. If you have an automatic "signature" added to your e-mails, REMOVE IT. This e-mail is going to a machine that only understands commands.

When you have sent your e-mail, you will receive an automated "Confirmation Request" from the LISTSERV. You simply REPLY to the message, by entering

**OK**

as your reply message. You are now part of the list. To send a message to the list, address your e-mail to NOTE THIS ADDRESS:

[SUNYRA-L@listserv.albany.edu](mailto:SUNYRA-L@listserv.albany.edu)

and your message will go to all members of the list.

Keep in mind that a listserv recognizes you as a subscriber by checking the FULL return e-mail address. That means if there is ANY change to your e-mail address, you won't be recognized. So if your campus changes any part of your e-mail server address, you won't be recognized. I've noticed several campuses have made such changes recently. If that happens, simply subscribe to the listserv again (following the steps above) and all will be fixed.

If you have any problems or questions about the SUNYRA listserv, contact the listserv manager, Robert Gibson by e-mail to

[Rgibson@uamail.albany.edu](mailto:Rgibson@uamail.albany.edu)

The volume of messages is relatively low and will not clutter your mailbox, so take advantage of this communication tool with your SUNY colleagues and sign up today.

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**SUNGARD – SCT Summit 2009**  
**March 22-25 in Philadelphia, PA**

## SUNYRA Membership Dues 2008 - 2009

### **IN ACCORDANCE WITH THE SUNYRA CONSTITUTION ARTICLE VII - ASSOCIATION DUES**

Section 1: Annual dues for each member institution will be assessed and paid to the Treasurer at, or prior to the Annual Business Meeting.

### **INVOICE**

**Federal ID / Tax ID Number 16-1271086**

Membership Dues 2008 - 2009	\$50.00
<b>TOTAL DUE</b>	<b>\$50.00</b>

### **PLEASE NOTE:**

Dues are per institution and not individual members.  
**Please make checks payable to SUNYRA and send to:**

**Kathy Petley, SUNYRA Treasurer**  
Registrar  
Hudson Valley Community College  
80 Vandenburg Avenue  
Troy, New York 12180

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## SUNYRA ANTHEM

**We're SUNY Registrars,  
We're campus Superstars,  
We hate bureaucracy,  
We stroke the faculty !**

**Although they drive us nuts,  
We save our bosses' butts !  
When students throw a fit,  
We smile and take their \_\_\_\_\_!**

**We never say, "drop dead,"  
To SUNY or State Ed,  
When pushed politically,  
We swear with dignity!**

**Back when the cards were punched,  
We could go out to lunch,  
Now with computer ease,  
We can't take time to sneeze !**

**Why do we stand for this ?  
We're flaming masochists !  
We're SUNY Registrars,  
We're campus SUPERSTARS !!**